



TOWN OF DOVER MAYOR & TOWN COUNCIL

REGULAR MEETING AGENDA Town of Dover Town Hall December 23, 2024 at 10:00AM

A) CALL MEETING TO ORDER / SUNSHINE STATEMENT – Mayor James P. Dodd to call meeting to order and read the Sunshine Statement:

“This meeting is being held in accordance with the Open Public Meetings Act, also known as the Sunshine Law, N.J.S.A. 10:4-6.” Notice of the meeting was sent to the Daily Record and Citizen on Wednesday, November 27, 2024 and published in the Daily Record and Citizen on Wednesday, December 4, 2024. Notice was also posted on the Bulletin Board of the Municipal Building. These notices were sent within 48 hours prior to this meeting and were sent in sufficient time for the publications to publish them. A copy of said notice is on file with the Municipal Clerk.

It should be noted that an interpreter is present if a resident should need one.

At this time, please silence all electronic equipment.

B) PLEDGE OF ALLEGIANCE – Mayor James P. Dodd to lead those in attendance in the Pledge of Allegiance to the Flag

C) INVOCATION

D) ROLL CALL – Clerk to Conduct Roll Call:

Name	Present	Absent	Excused
Council Member Estacio			
Council Member Rodriguez			
Council Member Ruiz			
Council Member Santana			
Council Member Scarneo			
Council Member Tapia			
Council Member Toro			
Council Member Wittner			
Mayor Dodd			

E) APPROVAL OF MINUTES
NONE

F) REPORT OF COMMITTEES

G) PRESENTATIONS, MUNICIPAL CORRESPONDENCE

H) PUBLIC COMMENT ON AGENDA ITEMS ONLY—Three minutes per person

I) ORDINANCES FOR FIRST READING
NONE

J) ORDINANCES FOR SECOND READING, PUBLIC HEARING AND ADOPTION

- a. Ordinance 25-2024 An Ordinance of the Mayor and Town Council Establishing a Minimum and Maximum Range of Salary and Compensation for Certain Titles of Officers and Employees of the Town of Dover
- b. Ordinance 26-2024 An Ordinance of the Town of Dover, County of Morris, New Jersey, Authorizing the Mayor and Town Clerk to Execute an Amended, Restated and Extended Financial Agreement with Mill Pond Towers for Property Shown on the Official Tax Map of the Town of Dover as Block, 1201, Lot 6.02

c. K) APPROVAL OF BILLS

- a. Resolution 303-2024 Approval of Bills List

L) APPROVAL OF RESOLUTIONS

1) CONSENT AGENDA RESOLUTIONS

- a. Resolution 304-2024 Approving Taxis/Limos to be Licensed in the Town of Dover
- b. Resolution 305-2024 Approving Taxicab Driver Licenses
- c. Resolution 306-2024 Approving Individual to be Removed from the Membership in the Dover Fire Department, Volunteer Division
- d. Resolution 307-2024 Authorizing Tax Lien Redemption
- e. Resolution 308-2024 Rejecting All Bids for Holiday Decorations and Authorizing a Rebid
- f. Resolution 309-2024 Authorizing the Award of a Required Disclosure Contract with Fire and Safety Services LTD
- g. Resolution 310-2024 Authorizing the Grant Application for the NJDCA Local Recreation Improvement Grant

2) RESOLUTIONS FOR DISCUSSION AND CONSIDERATION

- a. Resolution 311-2024 Authorizing the Endorsement of a Treatment Works Approval Permit and Application for the Construction of Certain Sanitary Sewer Facilities and Improvements Related to the Development of Property Located at Block 1315, Lots 3&4 on the Official Tax Map of the Town of Dover
- b. Resolution 312-2024 Authorizing Town Officials to Undertake Certain Actions in Connection with the Issuance and Sale of Not to Exceed \$28,739,000 Bond Anticipation Notes, Series 2025 Consisting of \$18,203,580 General Improvement Bond Anticipation Notes, Series 2025 and \$10,535,420 Water Utility Bond Anticipation Notes, Series 2025
- c. Resolution 313-2024 Awarding a Contract for the Health Department Renovations
- d. Resolution 314-2024 Authorizing Architectural Construction Support Services for Oversight to the Modifications to Existing Basement Floor for Health Department Renovations
- e. Resolution 315-2024 Authorizing Engineering Work for NJDEP Required Tier A Municipal Storm Sewer Systems (MS4) Permit

f. Resolution 316-2024 Authorizing a Transfer of Current Fund Appropriations

M) OLD BUSINESS

N) NEW BUSINESS

1. New Business Items

O) PUBLIC COMMENT—Three minutes per person

The Town of Dover highly values the input of residents in making important decisions that affect the residents of our community. We also believe in the right of residents to observe Council Meetings. To ensure that all of our residents have the opportunity to offer a comment, each statement/comment shall be held to a time of three (3) minutes.

Please be courteous and mindful of the rights of others when providing comments. Comments may not be abusive, obscene, or threatening. All members of the public attending Mayor and Town Council meetings must treat each other and the Mayor and Council with respect. Individuals offering comments are not permitted to make personal attacks on any Town Employees, the Mayor or any Member of Town Government, other testifiers, or members of the public.

P) CLOSED/EXECUTIVE SESSION

Q) ACTIONS CONSIDERED FOLLOWING CLOSED SESSION

R) ADJOURNMENT

HAPPY HOLIDAYS!



TOWN OF DOVER MAYOR & TOWN COUNCIL

ORDINANCE NO. 25-2024

AN ORDINANCE ESTABLISHING A MINIMUM AND MAXIMUM RANGE OF SALARY AND COMPENSATION FOR CERTAIN TITLES OF OFFICERS AND EMPLOYEES OF THE TOWN OF DOVER

BE IT ORDAINED by the Governing Body of the Town of Dover, County of Morris, State of New Jersey that Chapter 72 “Salaries and Compensation” of the Code of the Town of Dover be and is hereby amended to be in effect for the full calendar years of 2024 and 2025 provided as follows:

CHAPTER C.

A. The annual salaries and compensation of the officers and employees of the Town of Dover shall be as follows:

Position	Minimum	Maximum
Accounting Assistant	\$ 50,000.00	\$ 75,000.00
Accounting Assistant PT	\$ 28.00	\$ 42.00
Account Clerk	\$ 45,000.00	\$ 70,000.00
Administrative Clerk	\$ 45,000.00	\$ 70,000.00
Administrative Clerk/Registrar of Vital Statistics	\$ 60,000.00	\$ 80,000.00
Analyst Trainee	\$ 75,000.00	\$ 95,000.00
Assistant/Deputy DPW Superintendent	\$ 85,000.00	\$ 130,000.00
Assistant Municipal Treasurer	\$ 75,000.00	\$ 115,000.00
Board Secretary	\$ 1,000.00	\$ 5,000.00
Building Maintenance Worker	\$ 45,000.00	\$ 75,000.00
Building Maintenance Worker PT	\$ 20.00	\$ 45.00
Building Sub Code Official PT	\$ 45.00	\$ 75.00
Carpenter	\$ 75,000.00	\$ 90,000.00
Carpenters Helper	\$ 60,000.00	\$ 75,000.00
Chief Financial Officer/Treasurer	\$ 130,000.00	\$ 165,000.00
Chief Financial Officer/Treasurer PT	\$ 45.00	\$ 110.00
Clerk 1	\$ 45,000.00	\$ 70,000.00
Clerk 1/Telephone Operator	\$ 40,000.00	\$ 70,000.00
Clerk 2	\$ 45,000.00	\$ 70,000.00
Code Enforcement Officer	\$ 42,000.00	\$ 80,000.00
Code Enforcement Officer Trainee	\$ 36,000.00	\$ 55,000.00
Code Enforcement Officer Trainee - PT	\$ 30.00	\$ 45.00
Communications Manager	\$ 61,000.00	\$ 110,000.00
Communications Operator	\$ 40,000.00	\$ 70,000.00
Communications Operator PT	\$ 25.00	\$ 35.00
Community Relations Specialist	\$ 40,000.00	\$ 80,000.00
Community Services Aide Bilingual	\$ 55,000.00	\$ 95,000.00
Confidential Aide	\$ 40,000.00	\$ 95,000.00
Confidential Assistant	\$ 45,000.00	\$ 70,000.00
Confidential Assistant PT	\$ 25.00	\$ 35.00
Construction Off/ Building SC Off/ Code Enf. Off	\$ 55,000.00	\$ 110,000.00

Councilmember	\$ 10,000.00	\$ 15,300.00
Deputy Court Administrator	\$ 45,000.00	\$ 85,000.00
Deputy Court Administrator BL	\$ 45,000.00	\$ 85,000.00
Deputy Municipal Clerk	\$ 50,000.00	\$ 90,000.00
Deputy Municipal Department Head	\$ 65,000.00	\$ 135,000.00
Deputy Municipal Department Head PT	\$ 35.00	\$ 75.00
Deputy Registrar of Vital Statistics	\$ 45,000.00	\$ 80,000.00
Director of Human Resources	\$ 65,000.00	\$ 120,000.00
Director of Municipal Services/Public Works	\$ 110,000.00	\$ 165,000.00
Director of Recreation	\$ 115,000.00	\$ 150,000.00
Director of Recreation PT	\$ 25.00	\$ 67.00
Electrical Inspector PT	\$ 25.00	\$ 75.00
Equipment Operator	\$ 51,000.00	\$ 95,000.00
Fire Captain	\$ 146,505.00	\$ 165,000.00
Fire Chief	\$ 15,000.00	\$ 25,000.00
Fire Fighter	\$ 50,000.00	\$ 150,000.00
Fire Fighter - Academy	\$ 43,000.00	\$ 50,000.00
Fire Inspector PT	\$ 25.00	\$ 60.00
Fire Lieutenant	\$ 140,000.00	\$ 160,000.00
Fire Official	\$ 100,000.00	\$ 130,000.00
Fire Sub-code Official PT	\$ 25.00	\$ 70.00
Graduate Nurse	\$ 45,000.00	\$ 65,000.00
Health Educator	\$ 61,000.00	\$ 110,000.00
Health Educator PT	\$ 25.00	\$ 45.00
Health Officer	\$ 76,500.00	\$ 122,400.00
Inspector	\$ 42,000.00	\$ 80,000.00
Inspector PT	\$ 25.00	\$ 55.00
Keyboarding Clerk 1	\$ 32,000.00	\$ 70,000.00
Keyboarding Clerk 1 PT	\$ 16.00	\$ 30.00
Keyboarding Clerk 2	\$ 40,000.00	\$ 64,000.00
Keyboarding Clerk 3	\$ 42,000.00	\$ 70,000.00
Keyboarding Clerk 4	\$ 44,000.00	\$ 78,000.00
Keyboarding Clerk BL 1	\$ 32,000.00	\$ 70,000.00
Keyboarding Clerk BL 2	\$ 40,000.00	\$ 64,000.00
Keyboarding Clerk BL 3	\$ 42,000.00	\$ 70,000.00
Keyboarding Clerk BL 4	\$ 44,000.00	\$ 78,000.00
Laborer	\$ 45,000.00	\$ 65,000.00
Laborer I PT	\$ 18.00	\$ 22.00
Laborer II PT	\$ 19.00	\$ 26.00
Laborer III PT	\$ 22.00	\$ 28.00
License Inspector	\$ 56,100.00	\$ 96,900.00
License Inspector PT	\$ 16.00	\$ 55.00
Maint. Worker Grnd/Maint. Rep.	\$ 35,000.00	\$ 85,000.00
Mayor	\$ 100.00	\$ 32,640.00
Mechanic	\$ 51,000.00	\$ 95,000.00
Motor Vehicle Operator PT	\$ 16.00	\$ 40.00
Municipal Clerk	\$ 65,000.00	\$ 137,000.00

Municipal Clerk PT	\$ 19.00	\$ 80.00
Municipal Court Admin	\$ 73,440.00	\$ 115,000.00
Municipal Court Attendant PT	\$ 16.00	\$ 40.00
Municipal Court Judge	\$ 20,400.00	\$ 60,000.00
Municipal Court Presiding Judge	\$ 20,400.00	\$ 60,000.00
Municipal Engineer	\$ 112,200.00	\$ 210,000.00
Municipal Prosecutor	\$ 40,800.00	\$ 55,000.00
Municipal Recycling Coordinator	\$ 60,000.00	\$ 153,000.00
Parking Enforcement Officer	\$ 40,000.00	\$ 55,000.00
Parking Enforcement Officer PT	\$ 17.64	\$ 35.00
Parking Enforcement Officer/Parking Meter Collector FT	\$ 45,000.00	\$ 60,000.00
Parking Enforcement Officer/Parking Meter Collector PT	\$ 18.00	\$ 35.00
Payroll Clerk	\$ 33,660.00	\$ 73,440.00
Payroll Clerk/HR Manager	\$ 32,640.00	\$ 72,828.00
Plumbing Sub Code Official	\$ 22,000.00	\$ 22,000.00
Police Aide	\$ 50,000.00	\$ 60,000.00
Police Captain	\$ 174,752.00	\$ 189,583.00
Police Chief	\$ 200,000.00	\$ 260,000.00
Police Deputy Chief	\$ 182,033.00	\$ 197,232.00
Police Lieutenant	\$ 167,762.00	\$ 182,239.00
Police Officer	\$ 45,000.00	\$ 155,722.00
Police Sergeant	\$ 157,701.00	\$ 175,189.00
Principal Account Clerk	\$ 45,000.00	\$ 75,000.00
Principal Account Clerk BL	\$ 45,000.00	\$ 75,000.00
Principal Cashier/Typing	\$ 50,000.00	\$ 75,000.00
Principal Cashier/Typing BL	\$ 50,000.00	\$ 78,000.00
Principal Payroll Clerk/Pension Clerk	\$ 50,000.00	\$ 80,000.00
Principal Registered Environmental Health Specialist	\$ 74,500.00	\$ 98,500.00
Professional Standards, Accountability & Cybersecurity Director	\$ 50,000.00	\$ 135,000.00
Public Health Nurse	\$ 55,000.00	\$ 90,000.00
Public Health Nurse PT	\$ 30.22	\$ 49.45
Public Health Nurse Supervisor	\$ 75,000.00	\$ 105,000.00
Public Works Repairer	\$ 44,000.00	\$ 80,000.00
Public Works Superintendent	\$ 95,000.00	\$ 150,000.00
Qualified Purchasing Agent	\$ 12,000.00	\$ 12,000.00
Records Support Technician 1	\$ 44,000.00	\$ 70,000.00
Records Support Technician 2	\$ 44,000.00	\$ 75,000.00
Records Support Technician 3	\$ 44,000.00	\$ 80,000.00
Records Support Technician BL 2	\$ 44,000.00	\$ 75,000.00
Recreation Aide	\$ 35,000.00	\$ 70,000.00
Recreation Aide BL	\$ 35,000.00	\$ 70,000.00
Recreation Aide PT	\$ 20.00	\$ 30.00
Recreation Aide PT BL	\$ 20.00	\$ 30.00
Recreation Leader	\$ 55,000.00	\$ 85,000.00
Registered Environmental Health Specialist Public Health	\$ 66,300.00	\$ 86,700.00
Registered Environmental Health Specialist Trainee Public Health	\$ 45,900.00	\$ 71,400.00

Registrar of Vital Statistics	\$ 45,000.00	\$ 80,000.00
Sanitation Inspector	\$ 55,000.00	\$ 75,000.00
Sanitation Inspector PT	\$ 20.00	\$ 40.00
Sanitation Worker	\$ 50,000.00	\$ 70,000.00
Sanitation Worker PT	\$ 16.00	\$ 25.00
School Crossing Guard II PT	\$ 25.00	\$ 30.00
Seasonal Employees (will change as needed for compliance with minimum wage law)	\$ 20.00	\$ 25.00
Sec. PB/BOA/& HP	\$ 40,800.00	\$ 86,700.00
Security Guard (seasonal)	\$ 20.00	\$ 30.00
Senior Account Clerk	\$ 45,000.00	\$ 70,000.00
Senior Account Clerk Typist PT	\$ 17.00	\$ 30.00
Senior Clerk Transcriber	\$ 44,000.00	\$ 70,000.00
Senior Communications Operator	\$ 40,000.00	\$ 70,000.00
Senior Mechanic	\$ 54,000.00	\$ 95,000.00
Senior Parking Enforcement Off FT	\$ 48,000.00	\$ 65,000.00
Senior Public Works Repairer	\$ 54,000.00	\$ 95,000.00
Senior Registered Environmental Health Specialist	\$ 56,226.00	\$ 88,000.00
Senior Water Repairer	\$ 54,000.00	\$ 95,000.00
Special Police Officer	\$ 45,900.00	\$ 56,100.00
Special Police Officer PT	\$ 21.00	\$ 40.00
Stipends for Additional Responsibilities	\$ 1,020.00	\$ 6,120.00
Supervising Engineer	\$ 90,000.00	\$ 140,000.00
Supervising Planner	\$ 95,000.00	\$ 125,000.00
Supervisor Mechanic	\$ 60,000.00	\$ 105,000.00
Supervisor/Foreman (working)	\$ 60,000.00	\$ 105,000.00
Tax Assessor	\$ 25,500.00	\$ 68,340.00
Tax Collector	\$ 70,000.00	\$ 110,000.00
Technical Assistant	\$ 44,000.00	\$ 70,000.00
Technical Assistant BL	\$ 44,000.00	\$ 70,000.00
Town Administrator	\$ 127,500.00	\$ 230,000.00
Truck Driver	\$ 47,000.00	\$ 85,000.00
Violations Clerk	\$ 32,000.00	\$ 70,000.00
Water Meter Reader/Repairer	\$ 50,000.00	\$ 90,000.00
Water Repairer	\$ 50,000.00	\$ 90,000.00
Water Superintendent	\$ 96,900.00	\$ 159,000.00

Attest:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

INTRODUCED: _____

ADOPTED: _____



TOWN OF DOVER

MAYOR & TOWN COUNCIL

ORDINANCE NO. 26-2024

AN ORDINANCE OF THE TOWN OF DOVER, COUNTY OF MORRIS, NEW JERSEY, AUTHORIZING THE MAYOR AND TOWN CLERK TO EXECUTE AN AMENDED, RESTATED AND EXTENDED FINANCIAL AGREEMENT WITH MILL POND TOWERS FOR PROPERTY SHOWN ON THE OFFICIAL TAX MAP OF THE TOWN OF DOVER AS BLOCK 1201, LOT 6.02

WHEREAS, the Mill Pond Towers (the “Association”) and the Town of Dover (the Town”) entered into that certain Agreement, dated November 14, 1978 (the “Original Agreement”), providing for an exemption from ad valorem property taxation for a the project known as Mill Pond Towers located at 45 Bassett Highway (Block 1201, Lot 6.02), Dover, NJ consisting of 127 one bedroom apartment units and related improvements for elderly persons over the age of 62 years (collectively, the “Project”) located on an approximately 1.07 acre parcel of land (the “Land”, and together with the Project, collectively, the “Property”) provided that the Association pay an annual service charge to the Town for municipal services for such Property;

WHEREAS, the Project was financed by a mortgage insured under the United States Housing Act of 1937 (42 U.S.C. s.1437f)(the “Act”) utilizing a program of housing assistance payments pursuant to Section 8 of the Act; and

WHEREAS, the Association is a Housing Association formed and qualified to do business under the provisions of the now-repealed Limited Dividend Nonprofit Housing Corporations or Associations Law, N.J.S.A. 55:16-1 et seq. (the “Associations Law”); and

WHEREAS, on or about June 23, 2023, the Association entered into a Renewal HAP Contract for the provision of housing assistance payments for the Project pursuant to Section 8 of the Act (the “Renewal HAP Contract”), which Renewal HAP Contract has an effective date of July 1, 2023 and an expiration date of June 30, 2043; and

WHEREAS, the Long Term Tax Exemption Law, N.J.S.A. 40A:20-1 et seq. (the “LTTE Law”) at N.J.S.A. 40A:12A-13.2 provides that “the governing body of a municipality may agree to continue a tax exemption for a State or federally subsidized housing project beyond the date on which existing first mortgage financing is fully paid so long as the project remains subject to affordability controls pursuant to: a. project-based federal rental assistance, authorized pursuant to Section 8 of the United States Housing Act of 1937 (42 U.S.C. s.1437f), or other federal or State project-based assistance”; and

WHEREAS, the Association requested that the Town amend, restate and extend the term of the exemption of the Property under the Original Agreement to the extent authorized under the LTTE Law; and

WHEREAS, the Mayor and Board of Alderman (the “Town Council”) serve as an instrumentality and agency of the Town pursuant to law for the purpose of implementing a redevelopment within the Town and ensuring the maintenance and provision of adequate housing for low- and moderate-income individuals in the Dover community, particularly its elderly residents; and

WHEREAS, the parties have agreed that the term of the exemption of the Project granted under the Original Agreement expired on or about December 31, 2023, and the purpose of a Financial

Agreement is to amend, restate and extend the term of the exemption of the Property granted under the Original Agreement; and

WHEREAS, the Association requested and the Town has agreed to amend, restate and extend the Original Agreement as set forth herein to provide for an annual service charge based on ten percent (10%) of the Annual Gross Revenue for a term of nineteen (19) years commencing on January 1, 2023 (*i.e.*, the next day following the agreed-upon expiration dated of the Original Agreement) to December 31, 2042 (*i.e.*, six (6) months prior to the expiration date of the Association's Renewal HAP Contract) as authorized under the LTTE Law; and

WHEREAS, the Town and the Association have reached agreement with respect to, among other things, the terms and conditions relating to the Annual Service Charge and desire to execute a Financial Agreement, which terms and conditions are stated below (the "Financial Agreement"); and

WHEREAS, the Town makes the following findings:

A. Relative benefits of the Project when compared to the costs:

1. The Property currently generates revenue to the Town of approximately \$181,232.00 in annual service charge under the Original Agreement. The projected Annual Service Charge of ten percent (10%) over the 19-year term will generate an average annual revenue to the Town of approximately \$294,000.00.

2. It is estimated that the Project will continue to provide much needed housing to low- and moderate-income individuals in the Dover community, particularly its elderly residents.

3. The Project has stabilized and contributed to the economic growth of existing local business and to the creation of new business, which serve the residents and attract additional people to the Town.

4. The Property has greatly improved the neighborhood.

5. The Town has determined that the benefits of the Project and the extension of the annual service charge significantly outweigh the costs to the Town.

B. Assessment of the importance of the amendment, restatement and continuation of the tax exemption defined in obtaining development of the Project and influencing the locational decisions of probable occupants:

1. The relative stability and predictability of the Annual Service Charge will make the Project more attractive to investors and lenders needed to continue/maintain the Project.

2. The relative stability and predictability of the Annual Service Charge will allow stabilization of the Project operating budget, allowing continuation of a high level of urban design and aesthetics as well as the use of high-quality materials which will maintain the appearance of the building over the life of the Project, which will insure the likelihood of the success of the Project and insure that it will have a positive impact on the surrounding area.

C. Based upon the above determinations by the Town and the provisions of the LTTE Law and the Associations Law, this Financial Agreement contains appropriate tax exemption provisions and an appropriate Annual Service Charge schedule.

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Town Council of the Town of Dover, County of Morris, State of New Jersey, being the governing body thereof, that pursuant to N.J.S.A. 40A:12A-7 the Town Council hereby accepts, approves and adopts the Financial Agreement; and

BE IT FURTHER ORDAINED, the Financial Agreement shall be for a 19-year term with an annual service charge of ten percent (10%) of annual gross revenues from the Project in accordance with the Associations Law and LTTE Law.

BE IT FURTHER ORDAINED, the Financial Agreement is hereby authorized to be executed and delivered on behalf of the Town by the Mayor in substantially the form attached hereto. The Town Clerk is hereby authorized and directed to attest to the execution of the Financial Agreement by the Mayor and to affix the corporate seal of the Town to the Financial Agreement.

BE IT FURTHER ORDAINED, if any section, paragraph, subsection, clause, or provision of this Ordinance shall be adjudged by the courts to be invalid, such adjudication shall apply only to the section, paragraph, subsection, clause, or provision so adjudicated, and the remainder of this Ordinance shall be deemed valid and effective; and

BE IT FURTHER ORDAINED, any ordinances or parts thereof in conflict with the provisions of this Ordinance are repealed to the extent of such conflict; and

BE IT FURTHER ORDAINED, the executed copy of the Financial Agreement shall be certified by and be filed with the Office of the Town Clerk. Further, the Town Clerk shall file certified copies of this ordinance and the Financial Agreement with the Tax Assessor of the Town and the Director of the Division of Local Government Services with the Department of Community Affairs, in accordance with Section 12 of the LTTE Law.

BE IT FURTHER ORDAINED, this Ordinance shall take effect in accordance with the laws of the State of New Jersey after final passage.

Attest:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

INTRODUCED: _____

ADOPTED: _____



TOWN OF DOVER

MAYOR & TOWN COUNCIL

RESOLUTION NO. 303-2024 BILLS LIST RESOLUTION

WHEREAS, the Mayor and the Town Council of the Town of Dover have examined all bills presented for payment; and

WHEREAS, the Chief Financial Officer has certified that there are sufficient funds in the account(s) to which respective bills have been charged.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and the Town Council of the Town of Dover do hereby approve the bills as listed; and

BE IT FURTHER RESOLVED that the proper officials are hereby authorized to sign the checks for payment of same.

CURRENT APPROPRIATIONS RESERVE ACCT claims in the amount of:	\$100,000.00
CURRENT APPROPRIATIONS ACCT claims in the amount of:	\$2,524,250.07
GENERAL CAPITAL ACCT claims in the amount of:	\$50,133.36
WATER UTILITY RESERVE ACCT claims in the amount of:	\$1,861.67
WATER UTILITY ACCT claims in the amount of:	\$106,116.98
WATER CAPITAL ACCT claims in the amount of:	\$5,210.86
PARKING UTILITY RESERVE ACCT claims in the amount of:	\$0.00
PARKING UTILITY ACCT claims in the amount of:	\$3,466.84
PARKING CAPITAL ACCT claims in the amount of:	\$0.00
ANIMAL CONTROL TRUST ACCT claims in the amount of:	\$13.80
RECYCLING TRUST ACCT claims in the amount of:	\$0.00
FEDERAL FORFEITED ASSETS ACCT claims in the amount of:	\$0.00
TRUST/OTHER ACCT claims in the amount of:	\$113,037.50
COAH TRUST ACCT claims in the amount of:	\$0.00
UNEMPLOYMENT TRUST ACCT claims in the amount of:	\$0.00
TOTAL CLAIMS TO BE PAID	\$2,904,091.08

BE IT FURTHER RESOLVED that the following claims have been paid prior to the Bill List Resolution in the following amounts:

TRUST/OTHER ACCT claims in the amount of:	\$0.00
GENERAL CAPITAL ACCT claims in the amount of:	\$0.00
CURRENT APPROPRIATIONS RESERVE ACCT claims in the amount of:	\$0.00
CURRENT APPROPRIATIONS ACCT claims in the amount of:	\$0.00
PARKING UTILITY ACCT claims in the amount of:	\$0.00
WATER UTILITY OPERATING claims in the amount of:	\$0.00
WATER UTILITY RESERVE ACCT claims in the amount of:	\$0.00
WATER UTILITY CAPITAL claims in the amount of:	\$0.00
TOTAL CLAIMS PAID	\$0.00

TOTAL BILL LIST RESOLUTION **\$2,904,091.08**

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor



TOWN OF DOVER MAYOR & TOWN COUNCIL

RESOLUTION NO. 304-2024

RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF DOVER APPROVING TAXIS/LIMOS TO BE LICENSED IN THE TOWN OF DOVER

WHEREAS, the following companies, have applied for a taxi/limo license to operate the vehicle(s) listed below in the Town of Dover; and

WHEREAS, the appropriate municipal departments have reviewed the application(s) as required and have no objections to same being licensed as taxicab(s)/limo(s); and

WHEREAS, the taxicab(s)/limo(s) have passed the Police Department Inspection to ensure the vehicle functions as intended and is equipped with the mandatory safety equipment

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Town Council of the Town of Dover, County of Morris and State of New Jersey that the taxicab(s)/limo(s) listed below are hereby approved for taxi/limo license(s) in the Town of Dover.

DOVER EXPRESS TAXI LLC

2012 CHRYSLER 2LM	OT400H	1C3CCBCBXCN257689	New	TAXI #1
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ATTEST:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

ADOPTED: _____



TOWN OF DOVER

MAYOR & TOWN COUNCIL

RESOLUTION NO. 305-2024

**RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF DOVER,
COUNTY OF MORRIS, STATE OF NEW JERSEY APPROVING TAXICAB DRIVER
LICENSES**

WHEREAS, applications for taxicab driver's licenses have been made by the people listed below;
and

WHEREAS, the Police Department of the Town of Dover has reviewed their applications and has
advised that there is no prohibition to the issuance of their license; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Town Council of the Town of
Dover, County of Morris and State of New Jersey that the following taxi driver licenses are hereby
approved:

DOVER TAXI

Javier Amaro – Renewal
Mirna Coreas- Renewal
Jorge Gonzalez Calle – Renewal
Gerardo V. Coello Sanchez – Renewal
Francisco Feliz Reyes - New
Fabian Hernan Chavarria – Renewal
Livio Herrera – Renewal
Kelvin Jimenez Encarna – Renewal
Juan P. Manzueta – Renewal
Jose A. Manzueta Marte – Renewal
Manuel Mendez – Renewal
Alvaro Molina – Renewal
Oscar Rios- New
Steven Sanjuan – Renewal
Wagnel Torres-Ramirez – Renewal

GEO'S TAXI LLC

Jean P. Ancel – Renewal
Hernan Celis-Orozco – Renewal
Ulpiano Davila – Renewal
Ferdinal Diaz Rodriguez – Renewal
Linus Garcia – Renewal
Rubiel Gomez-Chavarro – Renewal
Nectalia D. Licona – Renewal
Hermes G. Martinez – Renewal
Juan F. Mejia Cruz – Renewal

Jose A. Mendez – New
Maximilia Morales-Jeronimo – Renewal

PREMIER CAR TAXI

Eusebio T. Hidalgo – Renewal
Luis A. Manzueta Martinez – Renewal
John S. Tovar Arevalo – Renewal
Bolivar A. Chilingua Torres – Renewal
Mofid M. Moustafa – Renewal
Eduardo Chafalote Matos – Renewal
Aristides Vasquez Mena – Renewal
Julio Cesar Mejia – Renewal
Yunior Manzueta Garcia – Renewal
Darwin R. Campoverde Cordova – Renewal
Humberto Martinez – Renewal
Justo A. Cruz – Renewal
Miguel Caraballo – Renewal
Luis J. Amaya Urbano – Renewal
Francisco E. Lopez Manzueta – Renewal
Osiris Cordero Cordero – Renewal
Jose M. Mazo Arteaga – Renewal
Ramon M. Manzueta Marte – Renewal
Martires Rodriguez Cordero – Renewal
Sebastian Munera Cartagena – Renewal

ATTEST:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

ADOPTED: _____



TOWN OF DOVER

MAYOR & TOWN COUNCIL

RESOLUTION NO. 306-2024

**RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF DOVER,
COUNTY OF MORRIS, APPROVING INDIVIDUAL TO BE REMOVED FROM THE
MEMBERSHIP IN THE DOVER FIRE DEPARTMENT, VOLUNTEER DIVISION**

WHEREAS, Samantha Cardona applied to become a member of the Dover Fire Department, Volunteer Division; and

WHEREAS, Samantha Cardona has been active as a member of the Dover Fire Department; and

WHEREAS, Samantha Cardona has resigned as a member of the Dover Fire Department.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Town Council of the Town of Dover, County of Morris, State of New Jersey that Samantha Cardona is hereby removed from the membership in the Dover Fire Department, Volunteer Division effective December 23, 2024.

ATTEST:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

ADOPTED: _____



TOWN OF DOVER

MAYOR & TOWN COUNCIL

RESOLUTION NO. 307-2024

**RESOLUTION OF THE MAYOR AND TOWN COUONCIL OF THE TOWN OF
DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY AUTHORIZING LIEN
REDEMPTION**

WHEREAS, at the Municipal Tax Sale held on October 19, 2023 a lien was sold on Block 1412 Lot 1.01, also known as 63 Guy Street, Dover, New Jersey for delinquent 2022 taxes; and,

WHEREAS, this lien, known as Tax Sale Certificate No. 22-00006 was sold to Phoenix Funding, Inc; and;

WHEREAS, redemption fees for Certificate 22-00006 was received in full.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Town Council of the Town of Dover, County of Morris, State of New Jersey are hereby authorized to issue a check in the amount of \$53,164.99 for redemption payment and premium payable to Phoenix Funding, Inc., 1148 Springfield Avenue, Mountainside, NJ 07092.

ATTEST:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

ADOPTED: _____



TOWN OF DOVER

MAYOR & TOWN COUNCIL

RESOLUTION NO. 308-2024

RESOLUTION OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY REJECTING ALL BIDS FOR HOLIDAY DECORATIONS AND AUTHORIZING A REBID

WHEREAS, the Town of Dover requires various services to maintain, install, and remove holiday decorations for the 2025-2027 holiday season; and

WHEREAS, pursuant to the New Jersey Local Public Contracts Law, the Town sought public bid for such Services in a fair and open manner consistent with N.J.S.A. 19:44A-20.5; and

WHEREAS, the Town publicly advertised and received invitations for bids consistent with N.J.S.A. 40A:11-4a on December 5, 2024, at 10:30 A.M.; and

WHEREAS, the Town received one (1) bid from Rileighs Outdoor LLC dba/ Holiday Decorations; and

WHEREAS, the Purchasing Agent has recommended that the bid from Rileighs Outdoor LLC dba/ Holiday Decorations be rejected for being non-responsive; and

WHEREAS, the Purchasing Agent has recommended that the Town of Dover re-bid this offering as soon as practicable; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Town Council of the Town of Dover, County of Morris, State of New Jersey, all bids are hereby rejected, and the Purchasing Agent is authorized to immediately re-bid the 24-02 Holiday Decorations as 24-02R Holiday Decorations offering.

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to:

- Business Administrator
- Chief Financial Officer
- Purchasing Agent
- Rileighs Outdoor LLC
2053 Plymouth Street, Allentown, PA 18109-1539

ATTEST:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

ADOPTED: _____



TOWN OF DOVER

MAYOR & TOWN COUNCIL

RESOLUTION NO. 309-2024

RESOLUTION OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY, AUTHORIZING THE AWARD OF A REQUIRED DISCLOSURE CONTRACT WITH FIRE AND SAFETY SERVICES LTD.

WHEREAS the Town of Dover needs various repairs and maintenance for fire apparatus and Fire and Safety Services Ltd. of 200 Ryan Street South Plainfield, NJ 07080, has a required disclosure contract under the provisions of N.J.S.A. 19:44A-20.4et. Seq.; and,

WHEREAS, the Qualified Purchasing Agent has certified that the value of the contract is over the Pay to Play threshold of \$17,500.00; and

WHEREAS Fire and Safety Services Ltd. is deemed the most advantageous to the Town based upon Price and other Factors per N.J.S.A.40A:11-6.1 et. Seq.; and

WHEREAS Fire and Safety Services Ltd. has completed and submitted a Business Entity Disclosure Certification and a Political Contribution Disclosure Form, which certifies that the entity has not made any reportable contributions to a candidate in the Town of Dover in the previous year and that the contract will prohibit the entity from making any reportable contributions through the term of the agreement; and

WHEREAS, the Purchasing Agent has recommended the contract be awarded in the amount not to exceed \$40,000.00 and,

WHEREAS, the Chief Financial Officer certifies the availability of funds and that the funds shall not exceed \$40,000.00,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Town Council of the Town of Dover, County of Morris, State of New Jersey, as follows:

1. The contract is hereby awarded for various repairs and maintenance for fire apparatus to and Fire and Safety Services Ltd. of 200 Ryan Street, South Plainfield, NJ 07080.
2. The cost for the services aforesaid shall not exceed \$40,000.00.
3. The Town Clerk shall forward a certified copy of this Resolution to the following:
 - A. Business Administrator
 - B. Chief Financial Officer
 - C. Purchasing Agent
 - D. Fire and Safety Services Ltd
200 Ryan Street South Plainfield, NJ 07080



TOWN OF DOVER MAYOR & TOWN COUNCIL

RESOLUTION NO. 310-2024

RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY CONCERNING THE NJDCA LOCAL RECREATION IMPROVEMENT GRANT

Whereas, the Town of Dover
(formal name of organization)

desires to apply for and obtain a grant from the New Jersey Department of Community Affairs in an amount not to exceed \$100,000.00 to carry out a project to make improvements to
(dollar amount of request)

Overlook Park in the Town of Dover.
(briefly describe the project)

Be it therefore RESOLVED,

1) that the Town of Dover
(formal name of organization)

does hereby authorize the application for such a grant; and,

2) recognizes and accepts that the Department may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of the agreement between the Town of Dover and the New Jersey Department of Community Affairs.

Be it further RESOLVED, that the persons whose names, titles, and signatures appear below are authorized to sign the application, and that they or their successors in said titles are authorized to sign the agreement, and any other documents necessary in connection therewith:

(signature)
Tara Pettoni

(type or print name)
Municipal Clerk

(title)

(signature)
James P. Dodd

(type or print name)
Mayor

(title)

CERTIFICATION:

I, Tara Pettoni, the Municipal Clerk,
(name of Board Secretary / Government Clerk) (title of position - Board Secretary or Government Clerk)
of the Town of Dover
(formal name of organization)

hereby certify that at a meeting of the Board of Directors / Governing Body held on December 23, 2024
(meeting date)

the above *RESOLUTION* was duly adopted.

AFFIX GOV'T,
CORPORATE SEAL



TOWN OF DOVER

MAYOR & TOWN COUNCIL

RESOLUTION NO. 311-2024

RESOLUTION AUTHORIZING THE ENDORSEMENT OF A TREATMENT WORKS APPROVAL PERMIT APPLICATION FOR THE CONSTRUCTION OF CERTAIN SANITARY SEWER FACILITIES AND IMPROVEMENTS RELATED TO THE DEVELOPMENT OF PROPERTY LOCATED AT BLOCK 1315, LOTS 3&4 ON THE OFFICIAL TAX MAP OF THE TOWN OF DOVER

WHEREAS, 80 East McFarlan Urban Renewal LLC (“Applicant”) received major site plan and subdivision approval, with associated variances and waivers, from the Town of Dover Planning Board in connection with the proposed 80 East McFarlan Street (“Project”) located on Block 1315, Lots 3 & 4 Tax Map of the Town of Dover, as set forth in memorializing Resolution dated June 22, 2022; and

WHEREAS, in order to provide sanitary sewer service to the Project, it is necessary that certain sanitary sewer improvements be constructed, including the installation of 10-inch gravity main that will convey sanitary sewage to an existing sanitary main (“Sanitary Sewer Facilities”); and

WHEREAS, pursuant to the regulations adopted by the New Jersey Department of Environmental Protection (“NJDEP”), a Treatment Works Approval Permit for the construction of Sanitary Sewer Facilities must be obtained; and

WHEREAS, the Town Planning Board Engineer has reviewed the application and plans, together with all other accompanying documents, and have recommended the approval thereof by the Town; and

WHEREAS, the Town of Dover desires to endorse the Treatment Works Approval Permit Application and authorize the execution of the appropriate Statements of Consent by the appropriate officials.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of Dover, County of Morris, State of New Jersey as follows:

1. The Town hereby endorses for approval a certain Treatment Works Approval Permit Application submitted by 80 East McFarlan Urban Renewal LLC in connection with the 80 East McFarlan Project development located on Block 1315, Lots 3 &4, on the Official Tax Map of the Town of Dover.
2. The Planning Board Engineer (Stephen Hoyt, PE of Pennoni) is hereby authorized and directed to execute the Treatment Works Approval Permit Application.

3. The Planning Board Engineer (Stephen Hoyt, PE of Pennoni), together with all other appropriate officials, employees, and professional staff are hereby authorized and directed to take any and all steps necessary to effectuate the purposes and this Resolution.
4. The Town hereby endorses and recommends for approval to the Rockaway Valley Regional Sewer Authority (“RVRSA”) an allocation of gallonage for the Project in accordance with the applicable rules and regulations of the RVRSA.
5. All construction of the Sanitary Sewer Facilities is subject to inspection and approval by the appropriate entities having jurisdiction thereover.
6. This Resolution shall take effect immediately.

ATTEST:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

ADOPTED: _____



TOWN OF DOVER

MAYOR & TOWN COUNCIL

RESOLUTION NO. 312-2024

RESOLUTION OF THE TOWN OF DOVER, IN THE COUNTY OF MORRIS, STATE OF NEW JERSEY AUTHORIZING TOWN OFFICIALS TO UNDERTAKE CERTAIN ACTIONS IN CONNECTION WITH THE ISSUANCE AND SALE OF NOT TO EXCEED \$28,739,000 BOND ANTICIPATION NOTES, SERIES 2025 CONSISTING OF \$18,203,580 GENERAL IMPROVEMENT BOND ANTICIPATION NOTES, SERIES 2025 AND \$10,535,420 WATER UTILITY BOND ANTICIPATION NOTES, SERIES 2025

WHEREAS, pursuant to, and in accordance with, (i) the Local Bond Law of the State of New Jersey, N.J.S.A. 40A:2-1 *et seq.*, as amended and supplemented (the “Local Bond Law”); and (ii) various bond ordinances duly adopted by the Town Council of the Town of Dover, in the County of Morris, State of New Jersey (the “Town”), approved by the Mayor, and published as required by law (the “Bond Ordinances”), the Town is seeking to authorize the sale and issuance of not to exceed \$28,739,000 aggregate principal amount of Bond Anticipation Notes, Series 2025, consisting of \$18,203,580 General Improvement Bond Anticipation Notes, Series 2025 (the “General Improvement Bond Anticipation Notes”) and \$10,535,420 Water Utility Bond Anticipation Notes, Series 2025 (the “Water Utility Bond Anticipation Notes” and, together with the General Improvement Bond Anticipation Notes, the “Notes”);

WHEREAS, the General Improvement Bond Anticipation Notes are being issued to refund, on a current basis, an \$18,203,580 portion of prior general improvement bond anticipation notes issued in the principal amount of \$19,052,000 on January 23, 2024 and maturing January 23, 2025 (the “Prior General Improvement Bond Anticipation Notes”) (the remaining amount of the Prior General Improvement Bond Anticipation Notes will be paid with a 2025 budgetary appropriation in the amount of \$848,420);

WHEREAS, the Water Utility Bond Anticipation Notes are being issued to refund, on a current basis, a \$10,535,420 portion of prior water utility bond anticipation notes issued in the principal amount of \$10,695,000 on January 23, 2024 and maturing January 23, 2025 (the “Prior Water Utility Bond Anticipation Notes”) (the remaining amount of the Prior Water Utility Bond Anticipation Notes will be paid with a 2025 budgetary appropriation in the amount of \$159,580);

WHEREAS, the Town, in order to issue the Notes at competitive market rates, seeks to, among other things, authorize the preparation and distribution of a Preliminary Official Statement (as hereinafter defined) and an Official Statement (as hereinafter defined); and

WHEREAS, the Town, also seeks to, among other things, authorize the preparation, execution and delivery of, as applicable, the Notes, a Continuing Disclosure Certificate (as hereinafter defined), and any other documents required for the authorization, sale, issuance, execution and delivery of the Notes.

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DOVER, IN THE COUNTY OF MORRIS, STATE OF NEW JERSEY as follows:

Section 1. The recitals set forth above are incorporated herein as if fully set forth herein.

Section 2. The Town is hereby authorized to issue not to exceed \$28,739,000 aggregate principal amount of Bond Anticipation Notes, Series 2025, consisting of \$18,203,580 General Improvement Bond Anticipation

Notes, Series 2025 (the “General Improvement Bond Anticipation Notes”) and \$10,535,420 Water Utility Bond Anticipation Notes, Series 2025 (the “Water Utility Bond Anticipation Notes” and, together with the General Improvement Bond Anticipation Notes, the “Notes”).

Section 3. The Chief Financial Officer is hereby authorized, in accordance with the Bond Ordinances, to sell the Notes on a competitive basis and award the Notes to a bidder based upon a conforming and acceptable bid of the lowest net interest cost or true interest cost. The Chief Financial Officer is also authorized, at her discretion, in accordance with the applicable provisions of the Bond Ordinances, to offer and sell the Notes on a negotiated basis.

Section 4. The distribution by the Town of a Preliminary Official Statement (the “Preliminary Official Statement”) to be used in connection with the marketing and sale of the Notes is hereby approved. The Mayor, Town Administrator and Chief Financial Officer of the Town (each an “Authorized Officer(s)”) are each hereby authorized and directed, on behalf of the Town, to execute and deliver a certificate that “deems final” the Preliminary Official Statement in accordance with the Rule (as herein defined).

After the sale of the Notes, the Preliminary Official Statement shall be modified to reflect the effect of the sale of the Notes and any other revisions not inconsistent with the substance thereof; and said Preliminary Official Statement, deemed “final” by an Authorized Officer in accordance with the Rule, as so modified, shall constitute the final Official Statement (the “Official Statement”). The Authorized Officers are each hereby authorized and directed on behalf of the Town to execute and deliver said Official Statement.

Section 5. All actions taken to date by the Authorized Officers, employees, professionals and agents of the Town with respect to the authorization, sale, issuance, execution and delivery of the Notes, including, but not limited to, as applicable, submissions and applications to rating agencies and the distribution and dissemination of the Preliminary Official Statement and Notice of Sale for the Notes are hereby approved, ratified, adopted and confirmed, and each Authorized Officer is hereby authorized and directed to execute and deliver the Notes and any such agreements, documents or submissions required for the authorization, sale, issuance, execution and delivery of the Notes, and the Clerk is hereby authorized and directed to attest to the signatures of the Authorized Officers and to affix, imprint or reproduce the seal of the Town on such Notes and, as applicable, on any such agreements, documents or submissions related to the authorization, sale, issuance, execution and delivery of the Notes.

Section 6. All other details or requirements of, as applicable, the Bond Ordinances and the Local Bond Law shall be determined and approved by an Authorized Officer of the Town, upon consultation with Wilentz, Goldman & Spitzer, P.A., Bond Counsel to the Town (“Bond Counsel”), Nisivoccia, LLP, Auditor to the Town (“Auditor”), and NW Financial Group, LLC, Municipal Advisor to the Town (“Municipal Advisor”), and such approvals are to be conclusively evidenced by his or her execution of the Notes as provided herein or on any other document, certificate or agreement related to the authorization, sale, issuance, execution and delivery of the Notes.

Section 7. The Town hereby covenants and agrees to comply with the secondary market disclosure requirements of Rule 15c2-12, as amended (the “Rule”), promulgated by the Securities and Exchange Commission pursuant to the Securities Exchange Act of 1934, as amended, and agrees to covenant to such compliance, as required, in a Continuing Disclosure Certificate (the “Continuing Disclosure Certificate”) related to the Notes. In connection therewith, an Authorized Officer of the Town, in consultation with Bond Counsel, the Auditor, and the Municipal Advisor to the Town, is hereby authorized and directed to enter into and execute the Continuing Disclosure Certificate, evidencing the contractual undertaking of the Town to comply with the requirements of the Rule, and to deliver the Continuing Disclosure Certificate in connection with the offer and sale of the Notes. Notwithstanding the foregoing, failure of the Town to comply with the Continuing Disclosure Certificate shall not be considered a default on the Notes; however, any Noteholder may

take such actions as may be necessary and appropriate, including seeking mandamus or specific performance, to cause the Town to comply with its obligations hereunder and there under. The Authorized Officers, and any professionals or agents of the Town acting on its behalf, are each hereby authorized and directed to execute and deliver all certificates, documents and agreements in connection therewith and, if necessary, to file budgetary, financial and operating data on an annual basis and notices of certain enumerated events as required to comply with, and in accordance with, the provisions of the Rule.

Section 8. The Chief Financial Officer of the Town is hereby authorized and directed, upon consultation with Bond Counsel, the Auditor, and the Municipal Advisor to the Town, to, if applicable, submit information and financial data to ratings agencies to obtain a rating on the Notes.

Section 9. This resolution shall take effect immediately.

CERTIFICATION

I, TARA M. PETTONI, Clerk of the Town of Dover, in the County of Morris, State of New Jersey (the “Town”), DO HEREBY CERTIFY that the annexed resolution is a true, complete and correct copy of a resolution duly adopted by the Town Council of the Town at its meeting duly called and held on December 23, 2024, in full compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., at which meeting a quorum was present and acting throughout, and which resolution has been compared by me with the original thereof as officially recorded in the Minute Book of said Town Council, and that said resolution has not been amended, modified or repealed and is in full force and effect on and as of the date hereof.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of said

Town this ____ day of _____, 2024.

(SEAL)

TARA M. PETTONI, RMC
Clerk of the Town of Dover



TOWN OF DOVER MAYOR & TOWN COUNCIL

RESOLUTION NO. 313-2024

RESOLUTION OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY, AWARDING A CONTRACT FOR THE HEALTH DEPARTMENT RENOVATIONS

WHEREAS, the Town of Dover requires extensive improvements and renovations to the Health Department offices, as determined by the Town of Dover governing body; and

WHEREAS, pursuant to the New Jersey Local Public Contracts Law, the Town sought public bid for such Services in a fair and open manner consistent with N.J.S.A. 19:44A-20.5; and

WHEREAS, the Town publicly advertised and received bids consistent with N.J.S.A. 40A:11-4a on December 5, 2024, at 11:30 A.M.; and

WHEREAS, the Town received nine (9) bids on December 5, 2024, to wit:

AB Contracting	Kelly Builders
\$237,459	\$515,000
Maruti Construction	Nela Carpentry
\$407,200.13	\$277,000
RJ Michaels & Co	Ranco Mechanical
\$470,662.00	\$300,000
S. Houran Contractor	Skopye, LLC
\$549,000	\$297,000
Wallkill Group, Inc	
\$363,363	

WHEREAS, AB Contracting, LLC, 10 West Thomas Street, Wharton, NJ 07885, has been determined to be the lowest responsible bidder per N.J.S.A. 40A:11-4a with a bid of \$237,459.00; and

WHEREAS, the Chief Financial Officer has certified that funds are available in the Municipal budget in account numbers:

- B-01-29-100-100 and B-01-31-100-100

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Town Council of the Town of Dover, County of Morris, State of New Jersey, that the contract for public bid for the Dover Health Department Renovations is hereby awarded to AB Contracting, LLC, 10 West Thomas Street, Wharton NJ 07885 in the amount of \$237,459.00, and that the proper officials of the Town of Dover are authorized to enter into the contract.

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to:

- Business Administrator
- Chief Financial Officer
- Purchasing Agent
- AB Contracting, LLC
10 West Thomas Street, Wharton, NJ 07885

ATTEST:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

ADOPTED: _____



TOWN OF DOVER

MAYOR & TOWN COUNCIL

RESOLUTION NO. 314-2024

**RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF DOVER,
COUNTY OF MORRIS, STATE OF NEW JERSEY AUTHORIZING
ARCHITECTURAL CONSTRUCTION SUPPORT SERVICES FOR OVERSIGHT TO
THE MODIFICATIONS TO EXISTING BASEMENT FLOOR FOR HEALTH
DEPARTMENT RENOVATIONS**

WHEREAS, the Department Head of Engineering Department has determined that there is a need to contract with Nader House of Design for Construction Support Services for the Basement Floor Health Department Renovations; and

WHEREAS, the estimated cost for said services is not to exceed \$18,000.00; and

WHEREAS, the Town of Dover Chief Financial Officer has determined that monies are available for this work; and

WHEREAS, there is a need to move forward with this project, specifically authorizing Nader House of Design to begin work on this project; and

WHEREAS, the Town of Dover Business Administrator has determined that this procurement provides effective and efficient use of taxpayer dollars.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Town Council of the Town of Dover, County of Morris, State of New Jersey authorizes the work described above to commence and that Nader House of Design, located at 111 Mill Street, Hackettstown, NJ 07840 can begin the Architectural Support Services for this project. A copy of this Resolution shall be provided to William Isselin – Head of Engineering.

ATTEST:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

ADOPTED: _____

December 11, 2024

Mr. William J. Isselin
Chief Code Enforcement Officer/Zoning Officer – Town of Dover
37 N. Sussex Street
Dover, NJ 07801

Re: Professional Services for Construction Support Services for oversight to the
Modification to Existing Basement Floor for the Health Department
Town of Dover, Morris County, NJ
TNG Proposal: P23006

Dear Bill:

Thank you for reaching out to us regarding the management of construction services for the modification to the health department layout in the basement of Town Hall.

NADER will provide support during construction and Project Management as follows:

- Review of shop drawings for approval.
- Attend pre-construction meeting. Resolve any items or issues brought up by the contractor.
- Perform Site visits and inspection twice per week for the duration of construction.
- Maintain log sheet of completed items.
- Review Payment requests and approve/deny as needed.
- Attend weekly progress meetings with the contractor.
- Take pictures of progress of work.
- Prepare final punch list and conduct final site walkthrough.
- Recommend for final payment.
- Prepare As-Built Plan depicting the changes made to the basement floor.

The tasks above are estimated for a duration of 8 weeks.

Our services do not include the following:

- Investigations, reports, remediation, abatement, or any other services related to asbestos, lead paint, mold or any regulated environmental issues. These are solely the responsibility of the owner.
- Identify location of dumpster and disposal of debris
- Material Laboratory Inspections
- Mailings & Reproductions (these will be billed as reimbursable expenses)

- Interior design and finishes
- Electrical Panel, Plumbing and HVAC design

ASSUMPTIONS

- Access to the property will be provided to NADER for the duration of this project.
- All electronic documents are property of The Nader Group. PDF and printed files will be made available to the client.

DIRECT EXPENSES

This item will include compensation for miscellaneous direct expenses including plotting, reproduction, application and agency fees, travel, mailing and overnight etc. This includes all fees associated with gathering the information outlined above for the Phase I report. The Client is directly responsible for agency application and review fees.

REQUESTED FEES

Our fee for Professional Services as described above will be a **lump sum** as outlined below. We have also provided our hourly rate schedule in the event of additional or extra work not identified herein. Payment of outside consultant or outside contractor is the responsibility of the client. Other payments not specified below are the responsibility of the client. Same applies to direct expenses.

Construction Support and Project Management	\$11,500.00
As-Built Plans	\$5,500.00

Direct Expenses (estimated) \$1,000.00

Billing will be submitted monthly, based on progress plus direct expenses. All invoices are due upon receipt.

The fee above represents the tasks we anticipate to complete at this time. Should unforeseen issues arise, we will identify their impact and discuss with you prior to addressing them. Any unforeseen issues are considered extra and will be billed accordingly. I have also enclosed an hourly rate schedule for your reference. Hourly rates will be billed on tasks not identified above and agreed upon by the client.

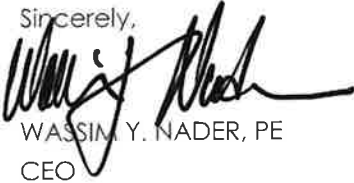
Principal / Director	\$220.00
Project Manager	\$140.00
Licensed Architect	\$180.00
Certified Interior Designer	\$170.00
Designer	\$120.00
Project Structural Engineer	\$160.00
Project Engineer	\$125.00
Structural Engineer	\$150.00
Project Environmental Scientist	\$120.00
Project Surveyor	\$130.00

Senior Engineer	\$115.00
Senior Surveyor	\$110.00
Supervisory Technician	\$120.00
Principal Technician	\$85.00
Technicians	\$68.00
Administrative	\$55.00
Survey Crew (2-man)	\$165.00

These rates are guaranteed through 6/30/2025. After 6/30/2025 the current year's hourly rate schedule in effect at the time the extra work is performed will be used.

If this proposal is acceptable, please sign below and return the signed copy to us. Receipt of the signed proposal and or contract will be our authorization to proceed. I look forward to working with you on this important project.

Sincerely,



WASSIM Y. NADER, PE
CEO

ACCEPTANCE OF PROPOSAL:

The above prices and terms are satisfactory and hereby accepted. The Nader Group, LLC is authorized to do the work as specified within this proposal. Standard terms and conditions apply.^{1,2,3,4,5}

Signature: _____ Date _____

Name: _____

Address: _____

¹ Client agrees to be held to the Client, who shall be responsible for payment thereof, unless notified otherwise. The Client has received, reviewed, and approved of TNG General Conditions.

² Person with authority to financially commit to the scope of work herein and acknowledges that the person signing has read and understands the enclosed General Conditions.

³ Billing requirements, including backup documentation, should be mutually agreed upon and indicated here. Subsequent additions or changes should likewise be mutually agreed upon and submitted in writing with appropriate authorization.

⁴ Invoices not paid within 30 days are subject to a 1.5% late fee assessed monthly.

⁵ TNG has 5 days from receipt of invoice to contact TNG with questions or issues. If no comments are received, the invoice is considered accepted by the Client.



TOWN OF DOVER

MAYOR & TOWN COUNCIL

RESOLUTION NO. 315-2024

**RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF DOVER,
COUNTY OF MORRIS, STATE OF NEW JERSEY AUTHORIZING ENGINEERING
WORK FOR NJDEP REQUIRED TIER A MUNICIPAL STORM SEWER SYSTEMS
(MS4) PERMIT**

WHEREAS, the Department Head of Engineering Department has determined that there is a need to begin work on the NJDEP Tier A Municipal Storm Water Systems (MS4) Permit; and

WHEREAS, the estimated Engineering cost which includes Task 1.0 Annual Report and Permit Update Services in the amount of \$13,500.00 and Task 2.0 Ordinance and Operational Updates Services in the amount of \$11,500.00 for a total of \$25,000.00; and

WHEREAS, the Town of Dover Chief Financial Officer has determined that monies are available for this work from General Capital account C-04-01-018-209; and

WHEREAS, there is a need to move forward with this project, specifically authorizing Colliers Engineering & Design to begin work on this project; and

WHEREAS, the Town of Dover Business Administrator has determined that this procurement provides an effective and efficient use of taxpayer dollars.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Town Council of the Town of Dover, County of Morris, State of New Jersey authorizes the work described above to commence and that Colliers Engineering & Design, located at 400 Valley Road, Suite 304, Mt. Arlington, NJ 07856 can begin the Engineering work for this project. A copy of this Resolution shall be provided to William Isselin – Head of Engineering.

ATTEST:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

ADOPTED: _____



TOWN OF DOVER

MAYOR & TOWN COUNCIL

RESOLUTION NO. 316-204

RESOLUTION OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY, AUTHORIZING A TRANSFER OF CURRENT FUND APPROPRIATIONS

WHEREAS, for the fiscal year 2024 there exists an excess in certain appropriations and a need of additional funding in other certain appropriations, and

WHEREAS, N.J.S.A. 40A:4-58 provides that should the budget contain appropriations in certain accounts over and above what is deemed necessary to fulfill the purpose of said appropriation, those excess amounts may be transferred to those appropriations deemed to be insufficient, during the last two months of the fiscal year;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Town of Dove, in the County of Morris, State of New Jersey, 2/3 of the majority of the full membership concurring herein that the transfers in the amount of \$173,500 be made between the 2024 Budget Appropriation as follows and a certified copy of this resolution be transmitted to the Chief Financial Officer for her records:

From Account	Description	Amount	To Account	Description	Amount
4-01-23-210-020	OTHER INSURANCE OE	20,000	4-01-20-100-011	Administration S & W	3,000
4-01-25-240-012	Police S & W	20,000	4-01-20-125-011	Town Clerk S & W	5,000
4-01-25-240-041	POLICE OE	8,000	4-01-20-130-011	Finance S & W	8,000
4-01-25-265-043	FIRE OE	8,000	4-01-20-145-011	TAX COLLECTION S & W	2,500
4-01-26-290-011	STREETS & ROADS S & W	8,000	4-01-20-155-028	LEGAL SERVICES & COSTS	114,000
4-01-26-295-129	RECYCLING OE	9,500	4-01-20-165-011	ENGINEERING S & W	4,500
4-01-31-430-078	BULK UTILITIES	100,000	4-01-20-170-011	ECONOMIC DEVEL S & W	3,000
			4-01-22-195-012	CONSTRUCTION S&W	9,500
			4-01-25-266-011	FIRE PREVENTION S & W	500
			4-01-26-300-011	SEWER S & W	3,500
			4-01-27-347-011	SENIOR SERVICES S & W	500
			4-01-28-370-011	Recreation S & W	6,500
			4-01-43-490-011	Municipal Court S & W	10,000
			4-01-43-490-028	MUNICIPAL COURT OE	3,000

ATTEST:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

ADOPTED: _____